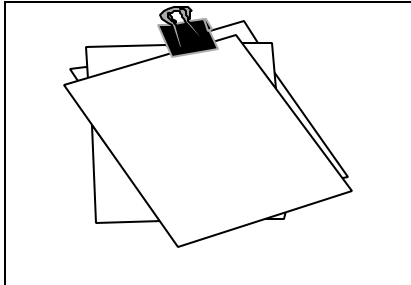


Recycled Product Fact Sheet #4

RECYCLED PAPER & ENVELOPES

Massachusetts Operational Services Division



MASSACHUSETTS CONTRACT # OFF05

Expiration Date of Current Pricing: 10/15/00

Expiration Date of Contract: 11/06/03

WHO'S USING PAPER?

Massachusetts Executive Agencies
have been purchasing ONLY recycled papers from the state contract since 1994.

Information Technology Division

Bob Bennett, Inventory Control Mgr.(617)660-4569

"We are one of the largest users of recycled copy paper (Hammermill Savings DP) in the Commonwealth of MA. We use a lot of continuous forms and are quite pleased with the quality and performance of both products".

Dept. of Revenue

Frances Cole, Purchasing (617) 625-3617

"In FY99, we have ordered recycled copy paper for over 50 locations statewide. We have used both the Hammermill Savings DP and Georgia Pacific Geocycle... we are very satisfied with both brands".

Central Reprographics, Ed Goba, (617)720-3313

"We have been an advocate of recycled papers for many years. Our use includes copy papers, rag bond letterhead, cover stock, envelopes, and much more in both white and colors. Our continued use of soy based inks is also successful".

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**Operational Services Division Contact:**  
Marcia Deegler 617-720-3356

### CONTRACT PRODUCT SELECTION

- **Paper Products:** copier, laser, rag bond, carbonless forms and sets, offset and cut stock, flat and rolled stock, continuous forms, labels, bond and more
- **Tree-free** (non-wood) paper
- **Envelopes White Wove:** plain & printed, windows and non-windowed
- **Envelopes Brown Kraft & Tyvek**
- **Envelopes Mail & Return**

**ALL PRODUCTS INCLUDE A MINIMUM OF 30% POST-CONSUMER RECYCLED CONTENT**

\* Consult the contract on [www.comm-pass.com](http://www.comm-pass.com) (OSD Update #99-20A) for a complete list of products & prices

### PAPER: FACTS, FEATURES & BENEFITS

- State Contract offers 5 different **white** recycled copy papers from 2 contractors, including:
  - Union Camp - Great White (L. Munroe, xpedx)
  - Springhill - Relay (xpedx, L. Munroe)
  - IBM Multi-Purpose recycled (xpedx)
  - Domtar - Windsor Recycled (L. Munroe)
  - Georgia Pacific - Geocycle (xpedx)
- Many colors & weights also offered
- Paper on contract has a brightness range of 80-88
- All the paper products on contract meet ANSI-NISO (archival quality), moisture content and federal purchasing standards
- 50% & 100% post-consumer recycled content papers are also available
- Brands of paper (both virgin & recycled) may work differently in various types of equipment. Try more than one of these products to determine which performs best for your machines.
- Minimum order for all products = one case
- Free delivery anywhere in Massachusetts

### HOW TO USE THIS CONTRACT:

- Costs on this contract are reviewed and subject to change semi-annually in order to maintain the lowest pricing for that term.
- Customers should access and download OSD Update #99-20C for a complete list of products and pricing at [www.comm-pass.com](http://www.comm-pass.com)
- Call the contractor of choice directly to place an order or discuss terms.

**Recycled Product Fact Sheet #4**  
**RECYCLED PAPER & ENVELOPES**  
Massachusetts Operational Services Division